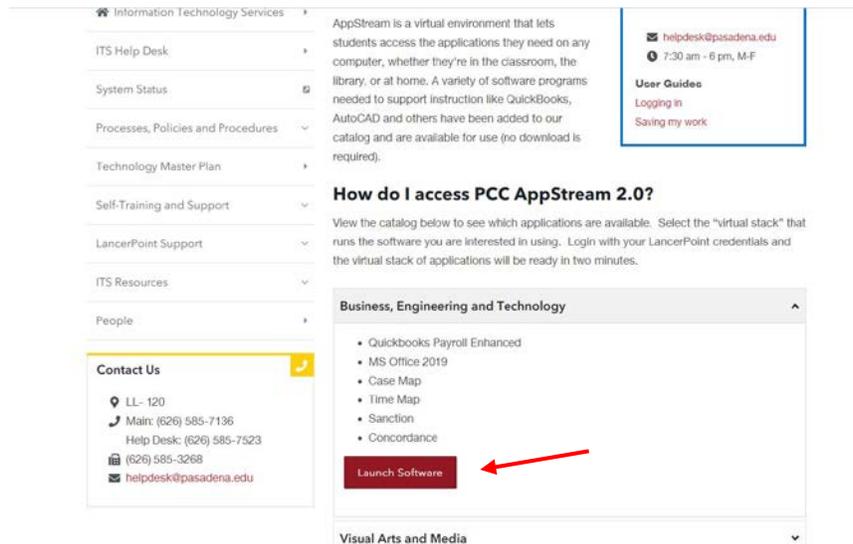


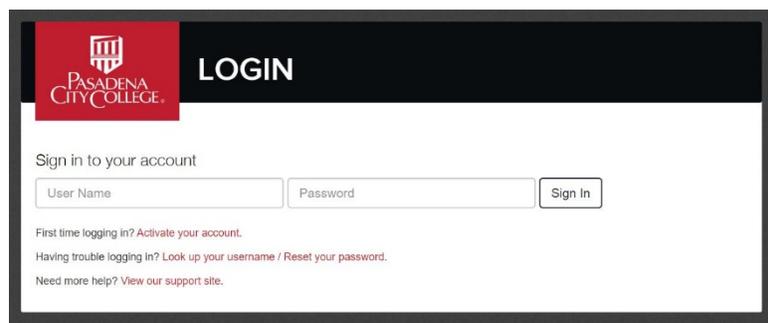
## How to Access PCC AppStream 2.0

1. Go to: [AppStream 2.0 Home Page](#)
2. Scroll down the page to locate the application you wish to access. Click on the “Launch Software” link. (**Note:** We suggest using the Google Chrome browser)



The screenshot shows the PCC AppStream 2.0 Home Page. On the left is a navigation menu with items like 'Information Technology Services', 'ITS Help Desk', 'System Status', 'Processes, Policies and Procedures', 'Technology Master Plan', 'Self-Training and Support', 'LancerPoint Support', 'ITS Resources', and 'People'. Below the menu is a 'Contact Us' section with contact information for LL-120, Main, Help Desk, and a phone number. The main content area has a heading 'AppStream is a virtual environment that lets students access the applications they need on any computer...' and a sub-heading 'How do I access PCC AppStream 2.0?'. Below this is a list of applications under the category 'Business, Engineering and Technology', including 'Quickbooks Payroll Enhanced', 'MS Office 2019', 'Case Map', 'Time Map', 'Sanction', and 'Concordance'. A red arrow points to a 'Launch Software' button next to the 'Concordance' application. There is also a 'Visual Arts and Media' section below.

3. Enter your LancerPoint credentials.



The screenshot shows the PCC Login Page. It features the Pasadena City College logo and the word 'LOGIN' in large letters. Below this is a section titled 'Sign in to your account' with two input fields: 'User Name' and 'Password', and a 'Sign In' button. There are also links for 'First time logging in? Activate your account.', 'Having trouble logging in? Look up your username / Reset your password.', and 'Need more help? View our support site.'

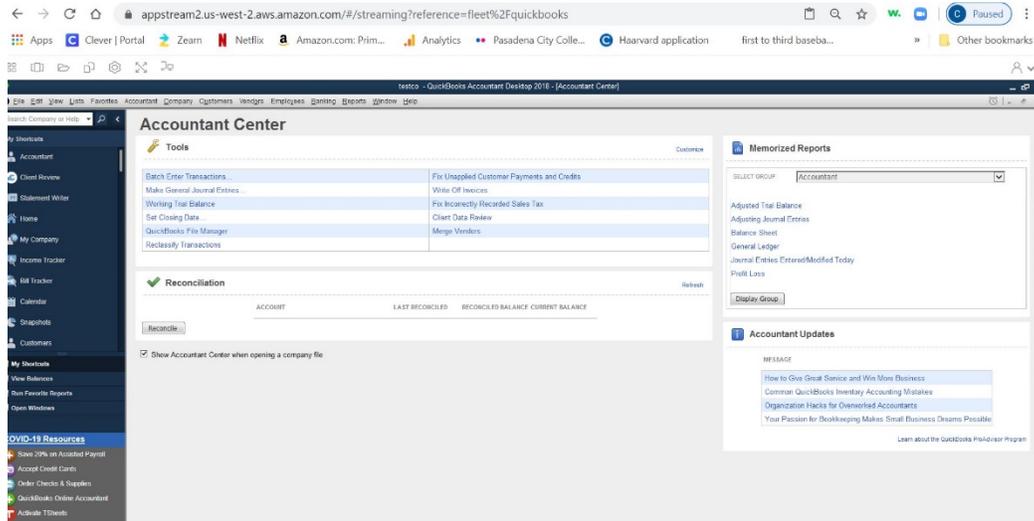
4. After logging in, you will see the landing page for the available applications.



5. Select and click the application you wish to run. A virtual session will be created for you to use the selected software program. The system will display a count-down clock to let you know when your application will be ready for use.



6. The selected program will run within your browser.



The screenshot shows a web browser window displaying the QuickBooks Accountant Center interface. The browser's address bar shows the URL: `appstream2.us-west-2.amazonaws.com/#/streaming?reference=fleet%2Fquickbooks`. The browser's tab bar includes several open tabs, with the active one being "Pasadena City College...".

The main content area of the browser is titled "Accountant Center" and features a dark blue sidebar on the left with navigation options such as "Accountant", "Client Review", "Statement Writer", "Home", "My Company", "Income Tracker", "Bill Tracker", "Calendar", "Snapshots", "Customers", "My Shortcuts", "View Balance", "Run Favorite Reports", "Open Windows", and "COVID-19 Resources".

The main content area is divided into several sections:

- Tools:** A grid of tool buttons for tasks like "Batch Enter Transactions...", "Fix Unapplied Customer Payments and Credits", "Make General Journal Entries...", "Write Off Invoices", "Working Trial Balance", "Fix Incorrectly Recorded Sales Tax", "Set Closing Date", "Clean Data Review", "QuickBooks File Manager", and "Merge Vendors".
- Reconciliation:** A section with a "Reconcile" button and a table with columns: ACCOUNT, LAST RECONCILED, RECONCILED BALANCE, and CURRENT BALANCE. A checkbox below reads "Show Accountant Center when opening a company file".
- Memorized Reports:** A section with a "SELECT GROUP" dropdown menu set to "Accountant" and a list of report types including "Adjusted Trial Balance", "Adjusting Journal Entries", "Balance Sheet", "General Ledger", "Journal Entries Entered/Modified Today", and "Profit Loss". A "Display Group" button is located below the list.
- Accountant Updates:** A section with a "MESSAGE" header and a list of update items: "How to Give Great Service and Win More Business", "Common QuickBooks Inventory Accounting Mistakes", "Organization Hacks for Overworked Accountants", and "Your Passion for Bookkeeping Makes Small Business Dreams Possible". A link at the bottom says "Learn about the QuickBooks ProAdvisor Program".