

## DIG Meeting Minutes

<b>Location</b>	<b>PCC G2</b>
<b>Meeting Date</b>	<b>11.26.2018</b>
<b>Submitted by</b>	<b>Emi</b>
<b>In Attendance</b>	<b>Brock, Tina, Jason, Kahlil, Shelagh, Michaela, Emi</b>
<b>Next Meeting</b>	<b>December 5<sup>th</sup>, 1pm</b>

Agenda Item	
<p><b>Discussion Notes:</b>  <i>Tina:</i> Provided brief overview of findings from the College One Faculty Institute survey. 27 respondents thus far. Survey will close this week.</p> <p><i>Questions concerning the College One Faculty Institute:</i></p> <ul style="list-style-type: none"> <li>• Is there a core group of instructors who continue to attend the College One Faculty Institute year after year? Who is getting the impact of professional development over time? This would mean instructors both taught College One and attended the Institute over multiple years. Can we identify this core group for full-time faculty and adjunct faculty?</li> <li>• How can we motivate adjunct faculty to teach College One and attend the Institute over multiple years? Even if faculty do not return to teach College One, it is the hope that what they learn in the Institute can permeate to other areas of their teaching.</li> <li>• College One is tied to who owns it (i.e. Shelagh). How can we develop systems that will sustain College One over time? How do we build a system that can withstand turnover?</li> <li>• One way might be to get more leadership involved in College One. How can we get more leadership invested in owning College One? How can we bring instructor ownership to the College One teaching materials?</li> <li>• Can we draw on different instructors for support in their content areas (i.e. ESL, English, Counseling) – Can they help us develop materials for the course?</li> <li>• What if we kept the same core novel for a few years, rather than changing each year?</li> <li>• What needs to be done during the Institute and what could be done at different times throughout the year? How can we continue to support these ideas outside the Institute?</li> </ul> <p><i>Post College One Faculty Institute:</i></p> <ul style="list-style-type: none"> <li>• Could we hold another (smaller) Institute during the year? We could look at survey results and ask instructors specific</li> </ul>	

questions about how best to moving forward (we are thinking about doing this, how could you support us, what additional ideas do you have).

- Frame it as a wrap-up/reunion of the College One Institute.
- Mentoring relationships could also be touchpoints for delivering information (and identifying exceptional teachers).
- Let’s wait until the winter quarter to put on the Post-College One Institute. During this time, we can start conversations looking at the Faculty Institute survey data and College One student success rates from the Fall. Let’s look at student success rates along socioeconomic status to show that equity gaps persist.
- How do we get faculty to come to the Post-Institute? Could be how it’s pitched. We could hold it at venue outside of PCC (at the Huntington?) or have a tour associated with it. It is likely that 20-25 faculty will attend, given people’s schedules (is it worth it to do it for only this group? What is the value for the whole group of holding this?).
- Is this something that we can do every year? We want to implement programs that are sustainable over time. Let’s see how valuable it is for faculty this time, we can make tools that survive the experience to disseminate.

Task	Person Responsible	Timeline
Analyze Survey Data	UCLA Team	Dec 5 <sup>th</sup>